



Departments: Marketing and Customer Success

Title: Video Production Internship | Paid Position

The Opportunity:

This Co-op position will work closely with AVAIL's Marketing and Customer Success team to inventory, edit, test, produce and post webinar and educational videos. A video production process needs to be defined and we will look to the intern to assist with the organization and set up. Completed videos will be formatted to work across various channels from website to YouTube and an integration with Intercom.

Duties and Responsibilities:

Specific duties include, but may not be limited to:

- editing existing video content to improve quality
- create shorter clips from lengthy videos
- assist with setting up simple in-house studio for quick video production
- edit new videos and export for various uses
- create intro slides and section dividers for video
- help set up and maintain a video inventory matrix

Qualifications:

- Currently pursuing a Bachelor's degree in Broadcast and Electronic Media
- Proficient in video editing software such as Adobe Premier
- Proficient in MS Word and Excel
- Experience working in WordPress CMS and Adobe Creative Cloud a plus
- Very task-oriented
- Comfortable working in fast-paced work environment
- Excellent critical thinking/problem solving skills

Additional Information:

This is a paid co-op position, M-F, 8:30 am – 5:30 pm, located at AVAIL's offices in downtown Lexington at 163 East Main Street. To schedule an interview, please email Kim McBride at kmcbride@getavail.com.

About AVAIL:

A small start-up with a high-tech beat, we foster a collaborative work environment, whereby each team member has a voice to shape policy, enabling us to make decisions with our customers' best interests in mind.

AVAIL is quickly gaining recognition among architectural firms as the software of choice for managing Building Information Modeling (BIM) content. Spun-out of ArchVision, a provider of photo-realistic content, AVAIL leveraged its industry expertise to address the growing problem of digital asset management. Our unique solution is why industry leaders like Gensler, Dialog, Leo A Daly and WATG have adopted our Software-as-a-Service platform to help their teams create and manage successful architectural designs.